

TREASURERS WHAT HAS HAPPENED???????

CHECKS WITH ONE SIGNATURE- YOU MUST HAVE PRESIDENT AND TREASURER'S NAMES

A NUMBER OF APPLICATIONS HAVE COME INTO THE OFFICE AND HAVE BEEN RETURNED ALREADY THIS NEW YEAR. SO THAT IS WHY I AM GOING OVER THE APPLICATION..... SO NOT TO SLOW THE PROCESS.

1. APPLICATION SHOULD HAVE THE FOLLOWING DATE ON: LOWER RIGHT CORNER 5/2022 TO BE CURRENT
2. I WILL GO OVER SECTION BY SECTION
 - A. Recruited/ Recommended by: Member name_____ with your ID Number_____ Auxiliary #_____ City_____ State_____ Check the correct box on type of Membership APPLYING FOR If they are TRANSFERRING then check a box that pertains. (This is not the form for Members Converting Life)
 - B. PRINT MEMBERS NAME CLEARLY MUST HAVE DATE OF BIRTH ADDRESS PRINT CLEARLY CHECK CORRECT BOX ADDRESS PHONE # EMAIL
 - C. POST AFFILIATED – MEANS THE VETERAN BELONGS TO YOUR POST (and is living)
 - D. NON-AFFILIATED – MEANS THE VETERAN DOESNOT BELONG TO YOUR POST OR A POST Relationship (wife etc.) to Eligible Veteran_____ Name of Campaign Ribbons or medals ___these are found on the DD214 Dates of Service ___to___ Location: means where they were stationed on foreign soil
 - E. Investigating Committee Signatures 1_____ 2_____ 3_____ The President CANNOT sign as Investigating Committee member per Page 13 – 2nd Major Bullet-3rd minor section. Nor can Recruiter be on the Committee PER SECTION 102 – THIS IS WHERE THE COMMITTEE RECOMMENDS OR REJECTS THE APPLICATION. A MOTION IS MADE AND RECORDED IN THE MINUTES OF ACCEPTANCE OR REJECTION.
 - F. MEMBER READS -SIGNS AND DATES

The application at the meeting is given first to Treasurer to check that it is complete and with proper dues. Then it is given to the Secretary to read in proper order of the meeting. Once the motion is carried – Secretary should mark the proper square and date. Return to Treasurer so the process can be completed by mailing to the Department Treasurers office.

Secretaries: if you cannot read it.....get it corrected so it is not entered into MALTA incorrectly.

Also – I have had some using Credit Cards to pay Life Memberships. If they are declined, they will be returned to the Auxiliary Treasurer to obtain some other form and payment to the Auxiliary and then an Auxiliary Check submitted with the application.

Sorry for the length. Any questions please feel free to contact me

Lenore Otto, Dept Treasurer WI

262-560-1222

lennylavfw@yahoo.com